

**Board of Trustees Meeting**  
**March 24, 2026 - 7:15 PM**

A closed executive session from 6:45pm.

1. Roll Call: Quincy Carpenter, Aubrey Ludwig Ellman, Jessica Massey, Jenn McNamara, Beth Brown, Alec Staley, Libby Taylor (virtual), Barb Weir (Friends)      Absent - Dianne, Tom, and Maura
2. Call to order: 7:15pm by Beth
3. Public Comment: none
4. Approval of Meeting Minutes: February 24<sup>th</sup>, 2026 - Dianne's name and Aubrey's name to be corrected. Motion to approve by Jess and seconded by Aubrey.
5. Friends of the Library Report: Lower revenue than usual in Jan/Feb due to weather. Starting the planning for the May 8/9 book sale.
6. Library Director's report:
  - a. Staff Updates - Two new staff members Hailee Schievelbein - Librarian Associate started for three weeks now. New children's librarian starting April 1st is Lindsay Sobczak
  - b. February 2026 Numbers Report - circulation at the desk increased YoY compared to digital. Picture books have decreased, there have been way more displays to make picture books more attractive. Juvenile fiction up as well. Switch games are going well.
  - c. April 18th - Spring Fling at PAC Center. Library will run a story tent (10am - 3pm). Delco Gives kick-off will be announced. Cross-promotion with other non-profits in town (PAC, Rotary, etc) and a paint and sip will be the signature event for Delco Gives. Cookbook walk will be occurring at Little Crum Creek storybook walk. Time capsule event late June for Swarthmore 250 with Human Relations Commission. Alec is thinking about extending hours on Thursday to 6pm or 7pm.
7. Special Projects Report: Library Renovation
  - a. Updates - Keller Phase 2 - Alec met with Keller to review Professional Design Services sheet. Pricing remains the same. Alec needs Beth's signature to put into action the contract as voted on in February's board meeting. Beth asked Alec for board visibility into design meetings and outcomes/renderings as Board would like to be involved. Capital Campaign Committee
  - b. Capital Campaign Updates - Aubrey shared status of \$153,906 received. \$192,684 pledged. Next goal is \$500,000 by September. Two parallel timelines depending on status of grant. Libby asked for consideration of the two realities. Aubrey shared there is ongoing dialogue with the Centennial Foundation about their support.
8. Committee Reports:
  - a. Finance Committee (Libby, Tom):
    - i. February financial summary - Morgan Stanley needs wet signatures and it has been sent in by Alec today. Children's storytime coverage cost \$900. We are on track.
  - b. Fundraising/Development Committee (Maura/Jenn/Jess/Quincy/Tom):
    - i. Jenn mentioned House Tour as a possibility. Beth to reach out to contacts to see if she knows someone.
    - ii. Delco Gives update (May 6/7) - Staff to organize Paint and Sip event. April 30th at 6pm. Beth suggested that there be childcare offered. Personnel and Policies Committee Updates
    - iii. 320 Community Day of Giving - May 13th - 5% of all proceeds of both stores goes to the library.
  - c. Personnel (Jenn/Jess/Libby/Quincy): Supportive and excited about two new staff members.

- d. Nominating Committee (Jess/Maura) Updates - Maura reached out to potential applicant. Beth suggested that we reach out to Borough Council. Barb to reach out to Friends.
9. Old business: Aubrey questioned about teen volunteer program to launch in the next week or two. Would be a summer commitment, task/dates will be signed up. If under 18, they do not need background checks.
10. New business:
  - a. Next DCL Board meeting:
    - i. Thursday, April 16, 2026 - Aubrey, Jenn backup
      - In person or Zoom webinar – Delaware County Government Center County Council Room First Floor or Zoom 2026: Apr 16, Jun 18, Aug 20, Oct 15, Dec 17
11. Adjournment: Motion by Aubrey, Jenn seconded. 8:19pm ended.

**Next meeting: Tuesday, April 21, 2026 at 7:15pm**