



**Swarthmore Public Library
CHILDREN'S LIBRARIAN**

Job title:	Children's Librarian	Status:	Full-Time; Non-Exempt
Hours:	35 hours a week Nights and weekends are required.	Compensation:	\$40,000 - \$45,000 <i>Paid time off (PTO)</i> <i>Medical and dental insurance</i> <i>Optional TIAA-CREF 403(b) plan</i>

We are seeking a creative, energetic, and community-minded Children's Librarian to join our team. Under the direction of the Library Director, this position manages all aspects of the children's collection, programming, and services. The Children's Librarian designs and leads engaging programs for children from birth through elementary school, including storytimes and the Summer Reading Program. They also support general library services for all patrons. Key duties include planning juvenile programs, maintaining the children's collections, building relationships with local elementary schools, preschools, daycares, assisting with outreach, and providing exceptional customer service. Excellent customer service skills are essential, including the ability to engage warmly with children, caregivers, and patrons of all ages in a friendly, helpful, and professional manner. Strong communication skills, a passion for youth engagement, and the ability to collaborate effectively are essential for success in this role.

QUALIFICATIONS:

- Bachelor's degree from an accredited college. Masters preferred.
- Minimum of 1 year of experience working in a library setting, or
- An equivalent combination of education and experience which provides the required knowledge and skills.

CONTACT:

Interested applicants should email a cover letter and resume to: Director@SwarthmorePublicLibrary.org

DEADLINE:

Applications will be accepted until the position is filled.

SPECIAL REQUIREMENTS:

This position requires satisfactory passage of criminal background check and child abuse clearances.

Swarthmore Public Library is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit, and business need.