



Board of Trustees Meeting September 3rd, 2024

Roll Call: Dave Murphy (President), Martin Micklin (Treasurer), Jenn Prevoznik McNamara (Secretary), David Langdon, Jess Massey, Tom Melvin, Beth Brown.

Call to order. Meeting called to order at 7:05pm.

Approval of Meeting Minutes: June Minutes approved. Martin motioned to approve the minutes, David L. seconded. Motion passed.

Friends of the Library Report: Friends reported that they are doing well financially, good participation. Book Sale coming up, November 15th and 16th.

Library Staff was in attendance. They reported that the library was doing very well, and continued business as normal. It was a busy summer, good attendance at programs including book club.

Director's Report: Dave Murphy reviewed June and July, both traditional circulation and digital up over prior year. Carol updated with September, similar results. Carol noted that "Things are still slowly returning to normal post-covid".

Special Projects Report: Library Renovation

Status update

Renderings are expected to be completed the week of September 9th.

Project funding

Swarthmore Borough has denied our capital funding request. They provided feedback that they'd like to see a bigger fundraiser from the Library. This was not related to the capital request, and it was inferred that it could possibly offset their existing annual funding.

Capital campaign

It was motioned and approved that the Library would move forward with Strategy Solutions as our capital campaign consultants. Tom Melvin volunteered to reach out and let them know. Beth Brown volunteered to let our 2 other bids know our decision. Tom will schedule a meeting in the next 45 days to discuss our needs, budget, timeline, next steps.

Committee Reports:

Finance Committee:

Expenses approved for July and August 2024.

Fundraising Committee:

The committee met in August, Martin Micklin, Dave Murphy, David Langdon. They discussed both the renovation project, capital campaign consultants, and overall needs for a capital campaign. It was decided that our recommendation to the board would be to delay the capital campaign until we had a new library director. In addition, the library would need someone to both coordinate a capital campaign, as well as someone who would act as a liaison/project manager for a renovation that would manage interactions between the architect and the general contractor. In the board meeting after this update, we had a good discussion around timelines and responsibilities.

Tom Melvin proffered that the renovation is the board’s responsibility and there’s no need to delay. Beth Brown spoke of immediate fund raising that would “prime the pump” for future fundraising. The board was in agreement that a few very large donors would be needed to get enough funds, as well as support from the borough and the state.

Personnel Committee:

Jenn Prevoznik McNamara updated the board on Abby’s departure and path forward for the library director. The decision was made within the committee to pursue an interim director role. The role has been posted and 3 candidates have already interviewed. This role will be from September to December 2024, and ideally the role is filled by EOM. The goal for the permanent director role is to be filled by EOY.

Nominating Committee:

Beth Brown nominated Samina Iqbal for the library board. It passed with 4 yes votes, Martin and Dave Murphy abstained from voting.

Delaware County Board meeting report

Martin Micklin attended the meeting for Swarthmore Library, much thanks.

Old business:

None.

New business:

Carol mentioned that Delco libraries are looking into “museum key” which would allow our passes to be reserved online. They would prefer to act on this together and not have individual libraries making decision.

Public comment:

None.

Adjournment.

Meeting adjourned 8:30pm.