



Board of Trustees Meeting Minutes December 19, 2023

1. Roll Call: Dave Murphy (Board President), Ellen Kornfield, David Langdon, Martin Micklin, Beth Fitzsimons (President of the Friends)
Absent: Jenn Provoznik McNamara, Beth Brown, Tom Melvin
2. Call to order.
3. Friends of the Library report
 - Beth spoke that their fundraising letter is out to the community, and they were grateful to be part of our remodeling plan and she and perhaps others will attend our next evaluation session with the finalists in January.
4. Approval of Meeting Minutes:11/21/23
 - a. Ellen motioned, Martin seconded, passed unanimously.
5. Library Director's report
 - November circulation statistics
 - Physical circulation following month-over-month trend, but overall down from 2022
 - Digital circulation is up, partly because Overdrive/Libby have adopted a different checkout method for magazines.
 - November program statistics and highlights
 - Martha Hodes "My Hijacking" program: 29 attendees
 - Native Americans' Fight for Citizenship and Sovereignty in the 20th century: 27 attendees
 - Grinch Storytime: approx. 150 attendees
 - Christmas Carol Read-a-thon: 51 attendees
 - Abby to send out the town center website link where we can vote on the library's holiday decoration display
 - Roof progress and repairs
 - The library had a couple of major leaks while the roof is being replaced. The first leak caused drywall damage and a light fixture to fall down. The other leaks occurred in the staff area and damaged the ceiling tiles. The roofing company will be paying for the damaged books and the repairs to the ceiling. Roof project is estimated to be done in a couple of months.
6. Committee Reports:
 - Light attendance and no committee reports.
 - The board voted and approved the updated "Special Circumstances PTO" policy, motioned by David L. and seconded by Martin M., passed unanimously.
 - The board voted and approved the 2024 operating budget.
 - There was discussion around transparency with both our operating budget and how we maintain that transparency with our renovation project. The finance committee will meet in January, time and date TBD.
7. Delaware County Board meeting report
 - December meeting canceled
 - Abby to circulate the bi-monthly calendar for 2024, in person attendance in Media, Pa. will be required.
8. Old business: None
9. New business:

- Everyone please attend the January in-person development meeting to review our finalists for the renovation project. January 18th, Borough Hall, plan for most of the day.

- 10. Public comment None
- 11. Adjournment 7:45pm