



Board of Trustees Meeting November 21, 2023

1. Roll Call:
2. Call to order.
3. Friends of the Library report
4. Approval of Meeting Minutes: October 17, 2023
5. Library Director's report
 - October circulation statistics
 - October program statistics and highlights
 - Period Products Drive: November 13th to January 8th
 - Winter Lights Display
 - Home for the Holidays 2023 (Saturday, December 2nd)
 - Grinch storytime, 10-11:30am in the Amphitheater – volunteers needed
 - A Christmas Carol reading, 2:30-5:30pm at the PAC – all slots filled
6. Committee Reports:
 - a. Finance Committee:
 - i. Authorized signers update
 - ii. October monthly financial reports
 - iii. 2024 budget update
 - b. Fundraising Committee
 - i. Fall Fest 2023 Summary
 - c. Personnel Committee:
 - d. Nominating Committee:
 - e. Development Committee:
 - i. RFP status and timeline
 - f. MOU Committee
7. Delaware County Board meeting report
 - a. October 19th meeting was in-person only due to last-minute technical difficulties.
 - i. DCL Board voted to require in-person attendance for trustees starting in 2024.
 - b. Next meeting is Thursday, December 21st at 6:30pm. Dave Murphy is scheduled to attend.
 - i. Send public comments in advance to dclboard@delcolibraries.org
 - Include your name, township, and Library name, limited to 150 words.
 - c. Takeaways from Trustee Training Tuesday, November 14th at 7pm on Zoom (Topic: Board Blunders)
8. Old business:
9. New business:
 - 2024 Board Meeting Schedule: Jan. 23, Feb. 20, Mar. 19, Apr. 16, May 21, Jun. 18, Sep. 3, Oct. 15, Nov. 19, Dec. 17
10. Public comment.
11. Adjournment.

Next meeting: Tuesday, December 19th at 7pm