

## Board of Trustees Meeting October 17, 2023

### Roll Call:

Attendees: David Murphy (Board President), Martin Micklin (Trustee), Abby Cengel (Library Director), Ellen Kornfield (Trustee), Jenn Prevostnik McNamara (Secretary), Tom Melvin (Trustee)

Absent: Beth Fitzsimons (Friends), Beth Brown, David Langdon

David M. called mtg to order at 7:06pm.

Friends of the Library report: Beth did not attend. Book and Bake sale will be held first weekend of Nov.

September Minutes: No changes. Motion to approve – Ellen. Second – Martin

### Library Director's Report:

- Circulation-2023 following month by month pattern, but overall down from 2022. Digital circulation increasing.
- September Programs – doing well. Sam's programming on Everest. 37 people. Eyes on Wild 25 people. Coming out day went well - no protests.
- FYI- Library will be closed Nov 3<sup>rd</sup>. All staff attending county-wide in-service day.
- Home for the Holidays- Jenifer is planning an adult Christmas Carol Reading- Action: Grinch costume unavailable so need source new costume- craft. Need volunteers.

### Committee Reports:

- Development Committee- RFP has been released. One in person visit scheduled. Rich will help with looking at candidates and helping with finalists. He knows the right questions to ask.
- Nominating- Sonya is out. Need a treasurer.
- Fundraising – All volunteer shifts covered for Fall Fest 2023. Contingency plan – move inside if weather is bad. 7 games. Food. Library giveaway – new water bottles.
- Finance - GSM was doing monthly finances. Responsibility reverting back to Library Director and Circulation Manager. Stifel paperwork - David needs to sign to remove Sonya as an authorized signer. Martin expressed interest in helping with financials. 990 tax forms finished for 2022. Aug/Sept financials are boilerplate. 2024 Budget is mostly finalized, will be reviewed by Finance Committee. Need final approval from Borough Council before Library can officially vote to approve. 2023 budget update- Hoopla is underperforming – using leftover money for additional items for the Library of Things.

### Delaware County Board Meeting Report

Next meeting is Thursday, October 19th at 6:30pm. Tom Melvin is scheduled to attend.



**Swarthmore  
Public Library**  
READ MEET DISCOVER GROW

ReThinking Libraries Consulting Visit – Part of a DCL initiative to help member libraries meet standards. Consultants will be visiting Swarthmore 10/19 at 2pm. Abby to resend info to Board.

Old Business

Ad-hoc committee to deal with MOU – Middletown has one. Would be good to have a committee. Jenn to help Abby with it.

Required Trustee Training will be held on November 14<sup>th</sup> on Zoom. Martin, Tom, and Ellen to attend.

Meeting adjourned 7:43pm.