

Swarthmore Library Trustee Meeting 01/24/23

Roll Call: Present: Jenn Prevoznik McNamara, David Langdon, Tom Melvin, Ellen Kornfield, David Murphy, Sonya Pappas, Abigail Cengel. Absent: Kate Maloney-Gross, Beth Brown

Friends of the Library report: Beth reported for the Friends, the store is doing well. They are awaiting their EOY financials and will present it to the trustees in Feb. She noted that the store has effected their book sales events, and there is conversation around having 3 sales in 2023, for only 2 days at a time.

Finance Update: The committee met in January. Several recommendations arose through the strength of our newest board member Sonya Pappas(who runs her own accounting firm!). The board agreed to separate the library director from the day to day finances with GSM offering the service. The finance committee also explored some of the various donations and reserve funds that library holds and plans to make some recommendations after their February meeting. Lastly, Sonya recommended finding a relationship banking relationship vs. a DIY method that the library currently holds with Vanguard.

Library Director's Report:

- Reviewed circulation numbers, down 10.6% in December YOY.
- Overall circulation numbers were up for the year, 14% YOY.
- The library is seeking to fill the open part time associate role. Abby has 5-6 candidates and will be conducting interviews.

Committee Reports:

Personnel Committee: Willing to assist if needed on interviews for the open position.

Nominating Committee: Did not meet, no update. The board is currently seeking to fill the remaining open position.

Development Committee: The borough is seeking a bond to replace the roof on the Town Hall where the library resides, which would entail a bond for the funds and a Request for Proposal(RFP) early this spring. This move possibly/likely alters the library boards efforts on physical expansion, as it would be difficult to secure more funding from the borough for the project. Alternate ideas of expanding the library's footprint outward, or a larger scale internal remodel were discussed. David Langdon is seeking an architects consult, and the Development Committee will meet and discuss in February.

Fundraising Committee: Did not meet in January. Tom related that the concept of an ongoing donor program is still being discussed, as well as a possible spring fundraising event.

2/16	David Langdon
4/20	Ellen
6/15	Sonya
8/17	Beth (TBD)

10/19 Tom
12/21 David Murphy

Next Meeting scheduled for 2/21/23

Meeting adjourned at 8:30pm, 01/24/23