

Swarthmore Library Trustee Meeting 7/20/22

1. Roll Call: Present: David Langdon, James Banko, Ellen Kornfield, Jenn Prevoznik McNamara, David Murphy. Absent: Tom Melvin, Kate Maloney-Gross, Elizabeth Brown.

a. Abigail Cengel, Jenifer Philips and Kerry Doyle were in attendance from the library staff

Friends of the Library report: No attendance

Library Director's Report: Abby presented our request to borough council for our 5 year plan which included possible expansion and remodeling. There were over 10 organizations and 50+ projects requesting funds from the borough as part of their covid relief fund spending. Borough Council will take some time to review the various proposals. The borough manager, Bill Webb, has taken exception to the borough funding the library audit, \$3700 for 2022. Abby and Bill agreed to divide the bill for this year. Since the borough is the library's primary funding this seems a curious dispute, and we'll be part of our 2023 borough funding request. Any Keystone Grant request would need to be immediately, it was agreed that a fall 2023 would be our earliest request. Abby also raised the concept of a Capital Campaign Manager, whether paid or volunteer, that would manage our fundraising.

Committee Reports:

a. Finance Committee: Abby led the discussion, finances are stable, fall request from the borough forthcoming. We submit this request to the borough manager, then appeal directly to the general government committee for approval. The borough council votes on our request, taking in mind the comments from committee. The vote traditionally takes place as part of the overall budget for 2023 at the December 2022 borough council meeting.

b. Personnel Committee:

c. Nominating Committee: James Banko is off the board this fall, having served 3 terms. We thank him for his service. They have 2 nominees, and are proceeding with interviews for our current vacancy and our upcoming vacancy. Someone to chair finance is part of our search.

d. Strategic Planning Committee: No report(ad hoc committee that meets as needed.)

e. Development Committee: Did not meet, but our proposal for 5 year plan was presented to the borough. A discussion around architect planning and a Request for Proposal(RFP) ensued. It was proposed and overall agreed that any RFP would need to be determined first to the extent of our remodel/expansion. If the building can be physically expanded will be the first priority, but needs to occur with borough council approval and funding. Failing that, the library will pursue and interior remodeling pursuant with our goals of ADA compliance, updated children's library, personnel space, and revisioned checkout/front desk.

2. New Business: The library will participate in the annual Fun Fair run by the Rotary Board.

The Fun Fair is Sunday, 9/18 from 12-4pm: <http://www.swarthmorefair.org/> We agreed that the booth should be used to promote library services, upcoming events, and potential renovation plans. After further consideration, I think it would also be good to include a fun fundraising game - even if

we don't make a lot of money, it will help draw people to the booth. Carol has a [game](#) that the library has used in the past - I was thinking we could charge \$1 per try.

Public comment: NA

Adjourned, 8:10pm, 7/20/22.