

**Board of Trustees Meeting
September 6, 2022**

1. Roll Call:
2. Call to order.
3. Friends of the Library report
4. Approval of Meeting Minutes: July 20th, 2022
5. Library Director's report
 - Finances
 - 2021 Audited Financial Statements approved
 - 2023 Preliminary Budget is attached
 - 2023 Borough Funding Request Submitted on 8/19
 - July Financial Statements attached
 - Fundraising
 - Rotary Club "Fun Fair" booth on Sunday, 9/18, 12-4pm
 - "Fall Fest" Library Fundraiser – Saturday, 10/22, 1-4pm
 - Volunteers needed for both events
 - Operations
 - Circulation statistics
 - Copier vendor update
 - Upcoming weeding project
 - Updated policies need review and approval: Weeding Policy, Code of Conduct Policy, Collection Development Policy, and Employee Handbook
 - Renovation project
 - Keystone Grant training workshop
 - Professional Development
 - Abby completed the Office of Commonwealth Libraries New Director Orientation
 - DCL updates
 - Media-Upper Providence Free Library and Ridley Park Public Library have gone fine-free
 - District Consultant will be scheduling a meeting for Directors to discuss fine-free in more detail
 - Area reports
 - Adult Services
 - Children's Services
 - Circulation
 - Public Relations
6. Committee Reports:
 - a. Finance Committee:
 - i. 2023 budget needs review and approval
 - b. Fundraising Committee:
 - i. Two upcoming fundraising events; volunteers and sponsors are needed
 - c. Personnel Committee:
 - i. Changes to Employee Handbook need review and approval
 - d. Nominating Committee:
 - i. Updates on new trustee search
 - e. Development Committee

7. Old business:
8. New business:
9. Public comment.
10. Adjournment.

Next meeting: Tuesday, October 18 at 7:00pm