



## Board of Trustees Meeting July 20th, 2022

1. Roll Call:
2. Call to order.
3. Library Director's report
  - Swarthmore Borough Capital Funding request and ARPA Funds request submitted on July 6<sup>th</sup>
  - Abby attended Borough Finance Committee meeting on 6/27 and Borough Council Meeting (with Ellen Kornfield) on 7/11.
  - Abby met with Bill Webb, Borough Manager to discuss bill for 2021 Financial Audit (\$3,750). The Library will be paying for half the bill for 2021 (\$1,875) and will be expected to pay for entire bill going forward.
  - The Library received the annual Borough Funding Request from Bill Webb. **Due 8/22/2022.**
  - Abby met with Anny Laepple (DCL District Consultant) to discuss proposed renovation plans and funding.
  - Abby is exploring an idea for a fundraiser on 10/22.
4. Committee Reports:
  - a. Finance Committee:
    - i. Draft of audited financial statements were received. Board needs to review and approve. Deadline August 31 so there is plenty of time to go through other reviews and submissions on county level before Oct 1 deadline.
    - ii. 2023 Borough Funding Request due August 22, 2022.
  - b. Personnel Committee:
    - i. Proposal: extend emergency COVID pay through 12/31/2022 (see attachment: Special Circumstances PTO)
      - Each employee will receive 7 days of extra PTO if they test positive for COVID-19.
  - c. Nominating Committee:
    - i. Updates on new trustee search
  - d. Development Committee:
5. Old business:
  - a. Fundraising
  - b. What date/time works best for majority for Board Meetings going forward?
6. New business:
7. Public comment.
8. Adjournment.

Next meeting: September 6, 2022 at 7:30pm