



Board of Trustees Meeting May 17, 2022

Present: Jenifer Phillips (Former Interim Director, Swarthmore Public Library), Abigail Cengel (Director) Friends of Swarthmore Public Library, Stephen Imbriglia, Dave Murphy, Ellen Kornfield, Kate Maloney-Gross, Tom Melvin, James Banko, Beth Brown, Dave Langdon

Absent: Ellen Kornfield, Jenn Prevoznik McNamara

Meeting Called to Order: Remote meeting via Zoom began at 7:35pm, Dave Murphy presiding.

Friends of the Library Report: Financial Report submitted.

Approval of March and April Meeting Minutes:

- All in favor

Library Director's Report: Report received from Jen Phillips

- Physical collection slight change – down 6.2% - normal for this time of year
- 1,341 circulation on overdrive
- 10 programs for adults, 160 people
- 340 people in attendance for children's programs
- Summer Programs:
 - o Dog Show June 22
 - o Pride Day Picnic with PAC Center fell through (conflict with Junk Trunk)
- Awarded \$500 for museum passes
- Self Check-out working very well
- Newtown Square Library has decided to go Fine Free
 - o Projected revenues from fines is going down as a trend

Committee Reports:

a. Finance:

- Expenses: Dave Murphy will fill in this role while filled
- Fundraiser:
 - Moving forward with Nosh and Knowledge
 - Need two move sponsors (King's Auto potential)
- James moves to approve and Ellen seconds. All in favor. Motion carried.

b. Personnel:

- Jen suggests vote on meal and rest breaks
 - Board votes and motion passes
- Covid Pay Policy
 - Jen suggests adopting a paid sick leave policy
 - Dave requests policy from personnel committee for Board to vote on in

June

- Board votes to temporarily extend policy for one month while policy is drafted

c. Nominating:

- Replacing Stephen Imbriglia
- Need board member and Treasurer
- Dave reminds group that everyone should keep an eye out for potential members

d. Strategic Planning: Nothing to report.

e. Development: Nothing to report

Delaware County Libraries (DCL) Board meeting report:

- a. Jenn McNamara attended but is not in attendance

Old business:

- a. None

New business:

- a. None

Our next meeting will be Tuesday, June 14 at 7:30PM.

Adjournment: James moved to adjourn the meeting; Beth seconded. All in favor. Meeting adjourned at 8:09pm.

Submitted by Kate Maloney-Gross