



Board of Trustees Meeting April 19, 2022

Present: Jenifer Phillips (Interim Director, Swarthmore Public Library), Friends of Swarthmore Public Library, Stephen Imbriglia, Dave Murphy, Ellen Kornfield, Jenn Prevoznik McNamara, Kate Maloney-Gross

Absent: James Banko, Beth Brown, David Langdon

Meeting Called to Order: Remote meeting via Zoom began at 7:33pm, Dave Murphy presiding.

Friends of the Library Report: Report submitted by Beth.

- Background is in HR, now retired
- Averaging \$1K/month, all powered by volunteers
- Plans to expand hours with more volunteers – would like to be open until 3 Saturdays in Summer
- Book and Bake sale 4/22,23
- Looking for help with Friday morning setup and teardown Saturday
- Made \$40K one-time contribution to the Library, as well as \$126 to cover cost of book club
 - o Question from Dave Murphy – is there a balance the group wants to maintain?
 - o A: No – Beth feels there should be something in the bylaws

Approval of March Meeting Minutes:

- Tabled to give members time to review

Library Director's Report: Report received from Jen

- Physical collection up 4.2% from previous month
- We circulated one of the higher counts in the county
- 13 adult programs for 231 people; 38 children's programs for 391 children
- Children's programs back indoors in March
- Met with Rosemary Fox about future collaborations at PAC
 - o Some proposed events are Pride and Juneteenth
- Turned on self-checkout on the Library app
 - o Suggested including info about this feature in upcoming Swarthmorean feature
- Delco library said annual report was accepted

Committee Reports:

a. Finance:

- **Expenses:** Stephen Imbriglia: (final meeting as board member) in March we had \$66K in income from State and Federal; \$25K expenses; \$41K budget excess
 - Jen: Borough contribution of \$200K+ arrived last week
- Fundraiser:
 - Each board member should get two hole sponsors for mini gold event
 - Each is \$500 to name one of the holes
 - Dave will resend the list
 - Jen needs to confirm with golf company
- James moves to approve and Ellen seconds. All in favor. Motion carried.

b. Personnel:

- Question about meal and rest breaks
- Abigail Cengel is new director starting May 16; working on approvals
- James will submit to Swarthmorean

c. Nominating:

- Replacing Stephen Imbriglia
- Need board member and Treasurer

d. Strategic Planning: Nothing to report.

e. Development:

- Did not meet; waiting for Director role to be filled
- Dave proposed that strategic direction should live with the Board, so it does not change with evolving staff

Delaware County Libraries (DCL) Board meeting report:

- a. Steve Imbriglia attended remotely on 2/17; nothing to report

Old business:

- a. None

New business:

- a. None

Our next meeting will be Tuesday, May 17 at 7:30PM.

Adjournment: Ellen moved to adjourn the meeting; Tom seconded. All voted in favor. Meeting adjourned at 8:30pm.

Submitted by Kate Maloney-Gross