



Board of Trustees Meeting March 15, 2022

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Stephen Imbriglia, Dave Murphy, Ellen Kornfield, Beth Brown, Jenn Prevoznik McNamara

Absent:

Meeting Called to Order: Remote meeting via Zoom began at 7:33pm, Dave Murphy presiding.

Friends of the Library Report: Report submitted by Betty Dowling.

- Annual meeting next Wednesday, 3/23 at 7PM
- Beth Fitzsimons will be president, background in HR
- Barb Weir will be VP
- Betty will continue as Secretary.
- Book sale – more incoming books that can be sold in shop so they will have additional sales; April 22-23, looking for volunteers; in Council Chamber
 - o Should reach equivalent to previous total of two major sales each year
- May 1 – must move out of Children's Room
- Made about \$900 at bookshop, plus \$80 from CC sales; previous made about \$1,000

Approval of November Meeting Minutes:

- Committee Report: correct Federal to Borough
- Approved

Library Director's Report: Report received.

- New Library associate started this week
- Delco Library App rolling out National Library Week (4/4); board will have to decide on features like self check-out.
- Audit is finished; 990 is underway.
- Met with incoming president of Friends group, already managing bookshop so she is familiar with the process.
- Discussing options for where to hold bookshop when space is lost.
- Programs are back in person
- Library of Things page is live
- Jennifer fully trained (except payroll); Amber has completed compiling procedures
- Masks are no longer required

Committee Reports:**a. Finance:**

- **Expenses:** Stephen Imbriglia: income first two months is low (\$2,500); state aid has arrived; asked Friends for \$40K in Feb.; Borough contribution should arrive in April and is about \$200K (about 60% of budget)
- Fundraiser: Board will need to make effort to make it worthwhile; Bookit spreadsheet can be used as starting point
 - Each board member should get two hole sponsors for mini gold event
- James moves to approve and Ellen seconds. All in favor. Motion carried.

b. Personnel:

- 8 applicants for Library Director Position, 2 are very qualified
- Next step meetings on-site next Friday
- Deadline is March 31, decision will not be made before then

c. Nominating: Nothing to report.**d. Strategic Planning:** Nothing to report.**e. Development:**

- Did not meet; waiting for Director role to be filled
- Will meet next month

Delaware County Libraries (DCL) Board meeting report:

- a. Steve Imbriglia attended remotely on 2/17; nothing to report

Old business:

- a. None

New business:

- a. None

Our next meeting will be Tuesday, April 19 at 7:30PM.

Adjournment: James Banko moved to adjourn the meeting; Ellen Kornfield seconded. All in favor. Meeting adjourned at 8:24pm.

Submitted by Kate Maloney-Gross