



Board of Trustees Meeting February 15, 2022

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Stephen Imbriglia, Dave Murphy, Ellen Kornfield, Beth Brown, Jenn Prevoznik McNamara

Absent: Beth Brown, David Langdon

Meeting Called to Order: Remote meeting via Zoom began at 7:33pm, Dave Murphy presiding.

Friends of the Library Report: Report submitted by Betty Dowling.

- Keeping track of bookstore money – made \$1,500 this month (plus \$200 at Library)
- Down \$7K in annual appeal compared to last year, but similar total to 2017-2019
- 50 fewer donors; discussion of how to address this drop off

Approval of November Meeting Minutes: No January minutes.

Library Director's Report: Report received.

Passive programs added – no staff direction. Four Rokus for borrowing with various streaming platforms. 2-2-Tuesday – Asking people to come in wearing a Tutu to have their fines waived. On 1/22 hosted True Crime Philadelphia author with more than 30 attendees. Working on programing with children and teen mental health. Hoping to launch April/May. In-service training – refreshing CPR training plus communications. Author speaker also attending. Beginning to hold small in-person indoor programs in March. Pre-registration requires with masks; programs for kids and adults.

Committee Reports:

a. Finance:

- **Expenses:** Stephen Imbriglia reported that there is a \$318,580 budget – there were \$875 receipts in January. This will increase with state aid in arriving in March and Federal in April. James moves to approve and Ellen seconds. All in favor. Motion carried.
- **Fundraising:** Nothing to report.

b. Personnel: Amber reported she made an offer for open Library Associate position, waiting to hear back. Job is 8-15 hours.

- c. **Nominating:** Nothing to report.
- d. **Strategic Planning:** Beth Brown asked about next deliverable – Amber will check on notes to confirm that it is twice/year.
- e. **Development:** Dave Murphy reported that monthly meeting schedule is in the works. Laura is no longer on the board but is on Development committee. Amber has shared information about how the Library has explored expanding the physical space. Dave suggests pursuing both renovation and long-term strategic growth. Renovations could be done with money on hand without capital campaign. Hopes to have small remodel proposal in coming month or two. Physical expansion is bigger undertaking.

Delaware County Libraries (DCL) Board meeting report:

- a. Steve Imbriglia attending on 2/17

Old business:

- a. None

New business:

- a. None

Our next meeting will be Tuesday, January 25 at 7:30PM.

Adjournment: James Banko moved to adjourn the meeting; Stephen Imbriglia seconded. All in favor. Meeting adjourned at 8:11pm.

Submitted by Kate Maloney-Gross