

Present: James Banko, Rebecca Carovillano, Laura Hunter, Ellen Kornfield, Laura Kosmalski, Mark Turbiville, Amber Osborne (Swarthmore Public Library Director), Jenifer Phillips (Interim Library Director), Carol Kennedy (President, Friends of Swarthmore Public Library), Beth Brown

Absent: Bridget Doherty

Meeting Called to Order: 7:31 p.m. James Banko presiding.

Recognition of Eve and Jonah Wimmer for donation of lemonade stand proceeds to the Swarthmore Public Library. Recognition certificates presented by James Banko and pictures taken for posting in Library newsletter.

Friends of the Library Report: Report submitted by Carol Kennedy. End of summer balance is \$135,598. Reminder of dine out with Panera Bread on 10/18. Carol will be out of country 10/20-11/3 and updated the board on coverage for Book and Bake Sale. Sale is Nov 7-9, volunteer workers still needed. Fundraising letter needs to go out around Thanksgiving. Carol is working with Amber, Rebecca Carovillano and Bridget Doherty on creation of the letter. Carol, Amber and Ellen Kornfield attended a workshop that provided fundraising techniques. They will share presentation with the board when it is sent from the workshop facilitators. Betty Dowling has accepted role of President when Carol steps down in February.

Sharon Mester Presentation - Swarthmore Town Center/Centennial Foundation presentation on information from U3 advisory group's study and recommendations for a vision for Swarthmore. Three key questions for the future - 1. Retail - is there a restaurant/retail mix that can thrive? 2. Housing - do we have the right housing mix? 3. Vibrancy - do we have amenities people in the community want. Great presentation that they will send in digital format to the library and the board. Board considerations are how does Library participate and support the vision?

Approval of September 3, 2019 Meeting Minutes - Ellen moved to approve the minutes. Laura K seconded. All in favor. Motion carried.

Library Director's report: Report received. September programs - 20 adult events with 209 participants. 63 Kids' programs with 1142 participants. Staff worked hard to promote Library Card Sign Up Month with pop up library at the Swarthmore Train Station. Overall signed up 54 people for new cards. Staff continued to grow in knowledge of use of resources of the county -

including booking items thru Reference Library database and attendance at the Decision center training from the county office.

Committee Reports:

- **a. Finance:** Heard and placed on file. August expenses were \$26,953.48. We received \$5K+ from county aid and also received proceeds from Book It event. Laura motioned to approve the August reports and vendor summaries. Beth Brown seconded. All in favor. Motion carried.
- **b.** Personnel: No report
- **c. Nominating:** Received one Board of Trustees application right before meeting. Committee will review. Amber will check into a couple of other possibilities. Deadline for applicants October 31.
- d. Strategic Planning: No report
- e. Development: Nothing to report.
- f. Fundraising: Nothing to report

Delaware County Libraries (DCL) Board meeting report:

- **a. October 3:** James Banko attended. Aston Library President was Aston Citizen of the Year.
- **b.** December 5 Bridget will attend

Old business:

a. None

New business:

a. Amber and Ellen shared one key takeaway from Fundraising Seminar - make it personal with community members.

Our next meeting will be Tuesday, November 19, 2019 @ 7:30 PM

Adjournment: Laura K moved to adjourn the meeting; Rebecca seconded. All in favor. Meeting adjourned at 8.50 p.m.

Submitted by Laura Kosmalski