

Present: James Banko, Rebecca Carovillano, Laura Hunter, Bridget Doherty, Ellen Kornfield, Laura Kosmalski, Stephen Russell, Amber Osborne (Swarthmore Public Library Director), Jennifer Phillips (incoming Interim Library Director)

Absent: Beth Brown, Mark Turbiville

Meeting Called to Order: 7:34 p.m. James Banko presiding.

Friends of the Library (Friends) Report: Report submitted by Carol Kennedy in advance. Amber shared highlights: the recent book and bake sale raised \$10,302.80. The Friends have purchased liability insurance to cover its board. Carol is seeking a replacement.

Approval of April 16, 2019 Meeting Minutes: Laura K moved to approve the minutes. Rebecca seconded. All in favor. Motion carried.

Library Director's report: Report received; Hoopla circulation remains stable because of the daily download limit set by Amber; the 90th anniversary events went really well; the library's second destination event, this time to the Penn Museum, was a success; Amber applied to The Community's Foundation for a grant for STEM kits.

Committee Reports:

- **a.** Finance: Heard and placed on file. Expenses were \$25,894.37. We received the Borough's contribution of \$175,140. Bridget motioned to approve the April Treasurer's report and vendor summary. Laura H seconded. All in favor. Motion carried.
- **b. Personnel:** Report received. Bridget thanked Amber for her hard work on the 90th anniversary celebration and noted her progress on her annual goals, which were set with the personnel committee.
- c. Nominating: Nothing to report.
- d. Strategic Planning: Nothing to report.
- e. Development: Nothing to report.
- f. f. Book It! 2019: Total revenue after expenses will be just shy of \$6,000.

Delaware County Libraries (DCL) Board meeting report:

- a. June 6 at Rachel Kohl, Laura Kosmalski to attend
- b. August 1 at Middletown, Mark Turbiville

Old business:

a. Trustee Workshop: June 8 at DCIU: Laura and Ellen agreed to be the required attendees. Others may attend if interested.

New business:

- a. Amber will ask the Swarthmore Borough Manager about the extent to which the borough's existing insurance arrangements would cover the library's board and will seek advice on whether the library should separately purchase liability insurance for its board.
- b. Ellen asked whether we should have a permanent board committee devoted to public relations and marketing. Bridget highlighted the need to delineate the difference between PR conducted by the library staff and PR conducted by the board. Amber requested that we wait until the new staff member with some PR role gets oriented to the position. Overall, the board would like to get such a committee in place before any future capital campaign undertaken in conjunction with a Keystone grant application.

Our next meeting will be Tuesday, June 18, 2019 @ 7:30 PM

Adjournment: Ellen moved to adjourn the meeting; Bridget seconded. All in favor. Meeting adjourned at 7:57 p.m.

Submitted by Stephen Russell