



SWARTHMORE
PUBLIC LIBRARY
Board of Trustees Meeting
April 16, 2019

Present: James Banko, Beth Brown, Rebecca Carovillano, Laura Hunter, Bridget Doherty, Ellen Kornfield, Laura Kosmalski, Amber Osborne (Swarthmore Public Library Director)

Absent: Stephen Russell, Mark Turbiville

Meeting Called to Order: 7:34 p.m. James Banko presiding.

Friends of the Library (Friends) Report: No report, but financials were circulated with the meeting materials.

Approval of March 19, 2019 Meeting Minutes: One correction was noted: The sentence “Laura K motioned to approve the January Treasurer's report...” will be changed to “Laura K motioned to approve the February Treasurer's report...” Laura K moved to approve the revised minutes. Ellen seconded. All in favor. Motion carried.

Library Director's report: Report received; in addition, our grant application for STEM kits was denied, but Amber plans to reapply with The Community's Foundation.

Committee Reports:

- a. **Finance:** Heard and placed on file. Expenses were \$24,925.36. Bridget motioned to approve the March Treasurer's report and vendor summary. Laura H seconded. All in favor. Motion carried. Rebecca noted that the transfer of \$10,000 from the bequest fund to the library's operating funds was made in late March (as approved at the March board meeting) and reflected in the financials. The borough's contribution was received last week, and therefore the \$10,000 was transferred back to the bequest fund. Our Bryn Mawr Trust CDs have been reinvested and are now earning 2.25% instead of 0.15%.
- b. **Personnel:** Bridget reported that the Personnel Committee met with Jenifer Phillips, who was the candidate for interim library director, and decided to make her the offer. Amber reported that Jenifer accepted the offer today. Jenifer is currently the part-time children's librarian at Glenolden, and worked for many years at the Haverford Public Library. She will focus on collection development and staff management while Amber is on leave. Jenifer will attend the next staff meeting and the next Board Meeting.
- c. **Nominating:** Nothing to report.
- d. **Strategic Planning:** Nothing to report.
- e. **Development:** Nothing to report. The next step is to meet with an architect. We will wait to set up meetings until Amber returns from leave in the fall. Meantime, if any

Trustee has connections with an architect, we should inquire as to whether they are interested in the project.

- f. **Book It! 2019:** Report received. Over \$9,000 in sponsorships were obtained thanks to the efforts of many! In addition, approximately \$1,000 in in-kind sponsorships were obtained, and approximately \$400 in donations have come in through runtheday.com. So far 71 people have registered for the race. Volunteers are still needed – please contact lcorson12@gmail.com.

Delaware County Libraries (DCL) Board meeting report:

- a. **April 4** at Ridley Township, Laura Hunter attended: Nothing significant to report concerning other libraries' events or fundraisers. DCL reported that they will be using Sierra-web for online library card registrations, and they will be hosting an Emergency Preparedness Training here (the training already occurred).
- b. **June 6** at Rachel Kohl, Laura Kosmalski to attend

Old business:

New business:

- a. **DCL District Agreement:** There were no questions or items for discussion. Amber will sign.
- b. **Trustee Workshop: June 8 at DCIU:** Laura and Ellen agreed to be the required attendees. Others may attend if interested.
- c. **Fundraising subcommittee:** Rebecca asked for participants on this ad hoc subcommittee; Rebecca and James volunteered; Rebecca will solicit participation from Friends.
- d. **Swarthmore Town Center (STC):** Beth reported that she is serving as the library representative on an STC committee. STC is changing its focus to be broader and more community-based, and they recognize the importance of including the library in their planning efforts.

Our next meeting will be Tuesday, May 21, 2019 @ 7:30 PM

Adjournment: Bridget moved to adjourn the meeting; Laura K seconded. All in favor. Meeting adjourned at 8:04 p.m.

Submitted by Rebecca Carovillano