



Board of Trustees Meeting December 21, 2021

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Laura Hunter, Stephen Imbriglia, Ellen Kornfield, Tom Melvin, David Murphy

Absent: Beth Brown, David Langdon

Meeting Called to Order: Remote meeting via Zoom began at 7:33pm, James Banko presiding.

Friends of the Library Report: Report submitted by Betty Dowling. The Friends are still awaiting donations from the Annual Appeal. Betty reported that the in-house book sale has been going well.

Approval of November Meeting Minutes: Ellen Kornfield moved to approve the November minutes. Stephen Imbriglia seconded. All in favor. Motion carried.

Library Director's Report: Report received. Amber shared a story of a library user who has greatly benefitted from the library and its events; who views the library as a "lifeline." She reported that the wreath raffled during the Maker's Market and t-shirt sales have been successful fundraisers. Amber was appointed to a two-year term as a library representative on the Board of the Delaware County Literacy Council (DCLC). Lastly, the Home for the Holidays event in partnership with Swarthmore Town Center was a success.

Committee Reports:

a. Finance:

- **Expenses:** November expenses: \$24,046.12. Stephen Imbriglia reported that he estimates that the library will remain on budget for the year. Laura Hunter moved to accept the November reports and vendor summary. Stephen Imbriglia seconded. All in favor. Motion carried.
- **2022 Budget review and vote:** Stephen Imbriglia explained the budget for 2022. The difference between the operating receipts and expenditures is the result of the Aging in Place grant carrying over from 2021. Dave Murphy moved to accept the 2022 Budget. Tom Melvin seconded. All in favor. Motion carried.
- **Fundraising:** Nothing to report.

b. Personnel: Nothing to report.

- c. **Nominating:** Ellen Kornfield discussed the Officer slate for 2022. The President and Secretary roles will be open.
- d. **Strategic Planning:** Nothing to report.
- e. **Development:** Laura Hunter reported that the Development Committee met and discussed two courses of action. The first will be to address short-term changes that can be made within the library's current arrangement. The second is to address longer-term goals, such as exploring larger projects, gauging community and council support, and potentially starting a capital campaign.

Delaware County Libraries (DCL) Board meeting report:

- a. December 2, James Banko attended
- b. February 17, TBD

Old business:

- a. None

New business:

- a. None

Our next meeting will be Tuesday, January 25 at 7:30PM.

Adjournment: Dave Murphy moved to adjourn the meeting; Stephen Imbriglia seconded. All in favor. Meeting adjourned at 8:20pm.

Submitted by Laura Hunter