



## Board of Trustees Meeting September 7, 2021

**Present:** Amber Osborne (Swarthmore Public Library Director), James Banko, Beth Brown, Laura Hunter, Steve Imbriglia, Ellen Kornfield, David Langdon, Tom Melvin, David Murphy

**Absent:**

**Meeting Called to Order:** Remote meeting via Zoom began at 7:36pm, James Banko presiding.

**Friends of the Library Report:** Nothing to report.

**Approval of June and July Meeting Minutes:** Ellen Kornfield moved to approve the minutes. Tom Melvin seconded. All in favor. Motion carried.

**Library Director's Report:** Report received. Amber reported that circulation numbers are getting closer to "pre-pandemic levels." The library is still awaiting approval of its Keystone Communities Program's application for a solar charging bench. There will be an Appreciation Picnic for staff and volunteers at Little Crum Creek Park. Saturday hours are expanding.

The library recently had a fundraising event with Occasionally Yours. There is an ongoing raffle for Longwood Garden passes.

### Committee Reports:

#### a. Finance:

- **Expenses:** June expenses: \$27,469.61. July expenses: \$26,950.12. The library is operating within its means. Dave Murphy moved to accept the June and July reports and vendor summaries. Beth Brown seconded. All in favor. Motion carried.
- **Fundraising:** Trustees should alert Steve Imbriglia and Amber of any fundraising ideas.

**b. Personnel:** An Appreciation Picnic for staff and volunteers will be held in September.

**c. Nominating:** The Nominating Committee will place an ad in The Swarthmorean advertising openings on the Board of Trustees.

**d. Strategic Planning:** Nothing to report.

**e. Development:** A local group representing the Community Center is exploring options for using the Methodist Church building and is interested in potentially partnering with the library.

**Delaware County Libraries (DCL) Board meeting report:**

- a. August 5, David Murphy attended. Nothing of to report.
- b. October 7, Beth Brown to attend.

**Old business:**

- a.

**New business:**

- a. Review Strategic Plan 2022-2025: The plan was based off of public, staff, and stakeholders' input. The board suggested that a preface be included and that goals be reordered.
- b. Employee handbook updates: Dave Murphy moved to approve the updated Employee Handbook. Tom Melvin seconded. All in favor. Motion carries.

**Our next meeting will be Tuesday, October 19 at 7:30PM.**

**Adjournment:** Ellen Kornfield moved to adjourn the meeting; David Langdon seconded. All in favor. Meeting adjourned at 8:16pm.

**Submitted by Laura Hunter**