



Board of Trustees Meeting April 20, 2021

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Beth Brown, Laura Hunter, Stephen Imbriglia, Ellen Kornfield, Tom Melvin

Absent: Amy Cliett, David Langdon, David Murphy

Meeting Called to Order: Remote meeting via Zoom began at 7:32pm, James Banko presiding.

Friends of the Library Report: Report submitted by Betty Dowling who reported that the Friends of the Library remain in good financial condition. Current fundraising efforts involved an indoor book sale corner, lobby book sales during upcoming “Night in the Ville” events, and a Saturday Farmers Market sale in September. Surplus book donations are being donated to Books Through Bars for incarcerated readers and GreenDrop.

Approval of March Meeting Minutes: Ellen Kornfield moved to approve the March minutes. Steve Imbriglia seconded. All in favor. Motion carried.

Library Director’s Report: Report received. Amber reported that in person Little Crum Creek Park story times are underway with an attendance limited to 10. Additional outdoor book-centered events are under consideration. The recent Village Vine fundraising event was a success. Brisk Browse hours are expanded to almost daily, traffic is light. A new library assistant has been hired.

Committee Reports:

a. Finance:

- **Expenses:** March expenses: \$72,517.47. Steve Imbriglia reported that revenue is light. The second installment of the Payroll Protection Plan was forgiven. Ellen Kornfield moved to accept the March reports and vendor summary. Laura Hunter seconded. All in favor. Motion carried.
- **Fundraising:** Steve Imbriglia reported regarding Book It 5K. There are 10 sponsors totaling \$2750 raised. The fate of next year’s Book It remains unknown as the fundraising committee weighs the time and financial cost of running the event against its gains.

b. Personnel: Nothing to report.

- c. Nominating:** Ellen Kornfield reported that the nominating committee is working to fill the upcoming Board of Trustees vacancy. James Banko joined the nominating committee.
- d. Strategic Planning:** Laura Hunter reported that the data has been compiled and is currently being summarized. The committee hopes to hand off this information to Amber soon.
- e. Development:** Amber reported that the committee would meet on April 23 to discuss past efforts and future endeavors.

Delaware County Libraries (DCL) Board meeting report:

- a.** April 1, Beth Brown attended. Beth reported, that per CDC guidance, DCL is recommending item quarantine be reduced to 24 hrs. Diversity, Equality, and Inclusion training is being offered for staff and Trustees through DCL.
- b.** June 3, Steve Imbriglia to attend.

Old business:

- a.** Nothing to report.

New business:

- a.** Beth Brown brought up the idea of soliciting sponsorships for recurring events (such as One Book, One Swarthmore).

Our next meeting will be Tuesday, May 18 at 7:30PM.

Adjournment: Steve Imbriglia moved to adjourn the meeting; Beth Brown seconded. All in favor. Meeting adjourned at 8:14pm.

Submitted by Laura Hunter