



Board of Trustees Meeting February 16, 2021

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), Beth Brown, Laura Hunter, Stephen Imbriglia, Ellen Kornfield, David Langdon, Tom Melvin, Dave Murphy

Absent: James Banko, Amy Cliett

Meeting Called to Order: Remote meeting via Zoom began at 7:31pm, Ellen Kornfield presiding.

Friends of the Library Report: Report submitted by Betty Dowling, who stated that the online auction's fundraising results would appear in February's Friends statement. She also reported that there would probably not be a spring book sale, though the Friends are collaborating with the library staff to provide a smaller scale, ongoing book sale.

Approval of January Meeting Minutes: Dave Murphy moved to approve the minutes. David Langdon seconded. All in favor. Motion carried.

Library Director's Report: Report received. Amber stated that circulation is down from last year. She also informed that the library has begun circulating Chromebooks and that it has applied for a STEM grant. Event highlights include the newly debuted Coffee Talk.

The library has applied for a second round of the Payroll Protection Program. This money would be used for salaries.

Lastly, Amber was happy to report progress on the new resident welcome packets. New homeowners will receive a postcard from the library inviting them to visit the library, where they will receive a welcome gift and a tour.

Committee Reports:

a. Finance:

- **Expenses:** January expenses: \$23,234.21. Stephen Imbriglia reported that Aging in Place Initiative funding has carried over from 2020. David Langdon moved to accept January reports and vendor summary. Dave Murphy seconded. All in favor. Motion carried.
- **Fundraising:** Dave Murphy reported on Book It sponsorships.

b. Personnel: Nothing to report.

- c. **Nominating:** Nothing to report.
- d. **Strategic Planning:** Nothing to report.
- e. **Development:** Nothing to report.

Delaware County Libraries (DCL) Board meeting report:

- a. February 4, Amy Cliett attended
- b. April 1, Beth Brown to attend

Old business:

- a.

New business:

- a. **Vanguard account management:** A portion of the bequest fund is to be put into a Vanguard account. Dave Murphy moved that Amber Osborne and Stephen Imbriglia be managers for the Vanguard account. Laura Hunter seconded. All in favor. The motion carried.

Our next meeting will be Tuesday, March 16, 2021 at 7:30PM.

Adjournment: Dave Murphy moved to adjourn the meeting. Beth Brown seconded. All in favor. Meeting adjourned at 7:59PM.

Submitted by Laura Hunter