



Board of Trustees Meeting December 15, 2020

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Beth Brown, Rebecca Carovillano, Bridget Doherty, Laura Hunter, Stephen Imbriglia, Ellen Kornfield, David Langdon

Absent:

Meeting Called to Order: Remote meeting via Zoom began at 7:33pm, James Banko presiding.

Friends of the Library Report: Report submitted by Betty Dowling. Betty reported that the auction donations are complete and lots have been delivered to Briggs. The online auction will begin on January 6 and bids will close on January 13. Seventy-two individuals have donated approximately 320 lots.

The annual donation request letter has been mailed out. In response, the Friends have received more donations than in years past with many new donors.

Approval of November Meeting Minutes: Ellen Kornfield moved to approve the minutes. Rebecca Carovillano seconded. All in favor. Motion carried.

Library Director's Report: Report received. Amber reported that circulation is slightly down. All programming is being conducted virtually. Event highlights include: Take and Make Crafts for both adults and kids and a pop-up Storybook Walk collaboration with Town Center.

The library's allocation of DCL's CARES Act funding is being spent on remote printing capabilities and 2 Chromebooks, which have a check out and return process that is similar to a book.

The telephone upgrade is in the works.

Committee Reports:

a. Finance:

- **Expenses:** November expenses: \$23,077.62. Rebecca reported that the DCL juvenile fine forgiveness funding arrived. Some additional patron donations have also been received. The phone installation and its associated new monthly payment are reflected in November's Expense Report. David Langdon moved to ac-

cept November's financial report and vendor summary. Bridget Doherty seconded. All in favor. Motion passed.

- **Fundraising:** Book Brunch event brought in some money.

b. Personnel: Personnel issues were discussed in a special closed door session.

c. Nominating:

a. Bridget moved to nominate David Murphy for the open three-year term position. David seconded. All in favor. Motion carried.

b. Bridget moved to nominate Amy Cliett to fill the open one-year term position. Rebecca seconded. All in favor. Motion carried.

c. Another opening for one year has just been announced, resulting from Laura Kosmalski's resignation. The nominating committee will put forth candidates for proxy voting via email.

d. Strategic Planning: The strategic planning committee canvassed the local community at The Farmer's Market, Small Business Saturday, and the train station. Given the state of the pandemic, the committee will not be engaging in any additional in-person canvassing. The online survey will remain active until the beginning of January.

e. Development: Nothing to report.

Delaware County Libraries (DCL) Board meeting report:

a. December 3, James Banko attended. He reported that the meeting focused on CARES Act funding and Overdrive Public Library Connect access for school children.

b. February 4, TBD

Old business:

a. None

New business:

a. None

Our next meeting will be Tuesday, January 26 at 7:30PM.

Adjournment: Bridget moved to adjourn the meeting; Rebecca seconded. All in favor. Meeting adjourned at 8:25pm.

Submitted by Laura Hunter