



Board of Trustees Meeting June 16, 2020

Present: Amber Osborne (Swarthmore Public Library Director), Betty Dowling (Friends of Swarthmore Public Library), James Banko, Beth Brown, Rebecca Carovillano, Bridget Doherty, Laura Hunter, Ellen Kornfield, Laura Kosmalski, David Langdon

Absent:

Meeting Called to Order: Remote meeting via Zoom began at 7:35pm, James Banko presiding.

Friends of the Library Report: Report submitted by Betty Dowling. The Friends are still considering how to handle book sales. Betty expressed an interest regarding the building's HVAC system and its impact regarding the potential spread of COVID-19. Amber will inquire with the borough manager regarding Borough Hall's HVAC system.

Approval of May Meeting Minutes: Beth Brown moved to approve the minutes. Rebecca Carovillano seconded. All in favor. Motion carried.

Library Director's Report: Report received. Amber report that, as expected, circulation numbers are down. *One Book, One Swarthmore* event was successfully held for Marquez's Love in the Time of Cholera. Amber attended the 6/1 Borough Council meeting, where it was expressed that Borough Hall would not open until the green phase.

Staff is back in the building as of 6/8. They are social distancing and have plenty of PPEs. Today was the first day of curbside pick-up, and 35 patrons have already made use of the service.

Kerry Doyle and Amber are working on a grant to extend the library's wifi footprint beyond the physical building.

Additional concerns regarding the library's reopening to the public were addressed.

Committee Reports:

a. Finance:

- **May Expenses:** \$23,777.77. PPE were acquired via the Delaware County Library System, which negotiated a bulk purchase. A question was raised regarding the museum passes. Amber verified that most of the museums will extend their

passes' expiration dates. Laura Kosmalski moved to accept the May reports and vendor summary. David Langdon seconded. Motion passed.

- **Fundraising:** Amber reported that the Friends' Amazon store is reopened. Selling the Coop gift certificates online was mentioned and discussed.
- b. **Personnel:** Laura K. initiated a discussion regarding staffing once the public are allowed into the building.
- c. **Nominating:** Laura K. reported that she and Ellen have progressed with filling the gaps on the board. Rebecca moved to nominate Stephen Imbriglia. Bridget seconded. Motion carried.
- d. **Strategic Planning:** Nothing to report.
- e. **Development:** Nothing to report.

Delaware County Libraries (DCL) Board meeting report:

- a. June 4 at ~~Ridley Township~~ via Facebook live, Rebecca attended. She reported that DCL has filled several positions: Early Literacy Specialist and Asst. Director and District Library Consultant. They announced that the Summer Reading Club will run from June 1 – Sept 13. PPE purchases were discussed, as was the "Reopening Committee."
- b. August 6 at Swarthmore: Ellen Kornfield to attend.

Old business:

- a. Bylaws: Laura K. moved to accept the bylaws. Rebecca seconded. Motion carried.

New business:

- a.

Our next meeting will be Tuesday, September 1 at 7:30PM.

Adjournment: Bridget moved to adjourn the meeting; Beth seconded. All in favor. Meeting adjourned at 8:28pm.

Submitted by Laura Hunter