



Board of Trustees Meeting February 18, 2020

Present: Amber Osborne (Swarthmore Public Library Director), Carol Kennedy (President, Friends of Swarthmore Public Library), Rebecca Carovillano, Laura Kosmalski, Bridget Doherty, James Banko, Ellen Kornfield, Laura Hunter, Beth Brown

Absent: David Langdon

Meeting Called to Order: 7:31pm. James Banko presiding.

Friends of the Library (FoL) Report: Report submitted by Carol Kennedy, who reported that the Annual Meeting of Friends is February 20 where the FoL will elect officers, cover financial report, etc. FoL is still unsure who will take on the Vice-President role. Carol discussed the 2019 Financial Statement and noted that the Annual Appeal is up to about \$29,000.

Approval of January Meeting Minutes: Rebecca moved to approve the minutes with two corrections. Ellen seconded. All in favor. Motion carried.

Library Director's Report: Report received. Amber reported that circulation increased from the previous month by 10% and dropped by -5.5% compared to last year. There will be a new French for Fun children's class. As tax season approaches, the library will be adding tax-related bookmarks to all public computer desktops. The library is partnering with the Rotary Club of Swarthmore to provide free books to children who live in public housing or receive HUD housing vouchers. Amber reminded everyone that the Sneaky Peek by the Creek event is on Thursday, February 27 at 4 p.m. She also reported that she attended a community organization meeting and the Centennial Fund was receptive to the idea of more library space.

Committee Reports:

a. Finance:

- a. January expenses: \$30,076.46. Rebecca reported that the first FoL payment was received and that several the museum pass payments occurred. Laura K. moved to accept the January financial report and vendor summary. Bridget seconded. Motion passed.
- b. **Fundraising:** Rebecca reported on the activities of the committee. Highlights include: First Pop-Up Book Sale made about \$300. The Swarthmore Swim Club has donated passes for a raffle. An Escape the Room: Media event is scheduled for September. On St. Patrick's Day, there will be a dine-out event at Occa-

sionally Yours. Book It sponsorships are underway, but volunteers are needed including some subcommittee leaders. It was decided that gold sponsors will be offered 4 free race registrations, and platinum sponsors will be offered 10 free registrations. Ongoing: Giant Grocery Bags and Co-op Grocery Cards.

- b. Personnel:** Nothing to report.
- c. Nominating:** Laura K. reported that the committee is still searching to fill the newly vacated Board of Trustees position. The position will be advertised.
- d. Strategic Planning:** Beth reported that the committee has met and remains open to additional help. Next week there will be a SOAR meeting to gather input from stakeholders (staff, Trustees, and volunteers) on February 28.
- e. Development:** Nothing to report.

Delaware County Libraries (DCL) Board meeting report:

- a.** February 6 at Glenolden, Laura Hunter attended: The Furness Free Library will welcome its new director, Leah Kulikowski, in March. The Upper Darby Library's new director is Jen Stock.
- b.** April 2 at Haverford, Beth Brown to attend

Old business:

- a. Bylaws update:** potential changes to the bylaws were discussed. James will create a red-line version and circulate to the board for review prior to the March 17 meeting.
- b. Perpetual Calendar update:** changes to the perpetual calendar were discussed. Laura H made note of the changes and will circulate a new version to the board for review prior to the March 17 meeting.

New business:

- a.** None

Our next meeting will be Tuesday, March 17 at 7:30PM.

Adjournment: Bridget moved to adjourn the meeting; Laura K. seconded. All in favor. Meeting adjourned at 8:25pm.

Submitted by Laura Hunter